

Docuflow[®]

**What's new in
Version 7?**

InfoConnect



A Multi-Tenant Approach For Your Organization

Docuflo can now be configured as a true single-instance multi-tenant environment enabling several independent tenants to be hosted on a single instance which can be established either on a single server or across a cluster.



InfoConnect

InfoConnect

Dashboard

Reporting

Maintenance

Document

Workflow

Miscellaneous

Scan Activity

System Maintenance

Tenant

Tenant Maintenance

Create

Show 10 entries

Search:

Company Name	Company Email	Contact No	Last Update Date		
IFC BNC TH	tang.arona.m+bncth.ad1@gmail.com	0377222001	11/10/2021 09:57		
Jozanian	JozanianVorg@gmail.com		29/06/2020 15:39		
Matthew Mercer	Matt@CritRole.com	0122222222	07/09/2020 16:39		
PERODUA	ifcbnc@gmail.com	012345678	24/11/2021 22:03		
saifulldin	saifulldin.yusof@gmail.com	0123456789	29/11/2021 11:08		
SBNC Tenant Admin 1	tang.arona.m@gmail.com	0377222001	13/09/2021 22:28		

Tenant Maintenance

BackSave

Create Tenant

Note :
Please request registration license before proceed with tenant creation.
Request

License Details

Serial No *
Serial No

Total User
Total User

Expiry Date
Expiry Date

Admin Details

Username *
Username

Full Name *
Full Name

Email *
Email

Company Details

Company Name *
Company Name

Company Contact Person *
Contact Person

Company Contact No *
Contact No

Company Email *
Company Email

Logo
Logo

Image Storage

Image Storage Name *
Image Storage Name

Storage Path *
C:\Docuflolmage

Username *
Username

Password *
Password

Total Size
Total Size

Free Size
Free Size

The Benefits

- Host more tenants in a single instance
- Save on:
 - software license cost
 - OS and database cost
 - new installation cost
- Share hardware and admin costs with other tenants

Feature Details

- Each tenant has its own data structure: users, documents, templates, etc
- Superusers can customize tenants and switch from one tenant to another
- Normal users can only access their tenant

InfoConnect

A More User-Centric Interface Design

We put our customers at the core of what we do and want to provide the most seamless experience with minimal friction when using Docuflow!



InfoConnect

InfoConnect

Tenant : Infoconnect Sdn Bhd

Dashboard

My Drive

Workflow

Reporting

Maintenance

Search Document

⌵

⌵

Hello, hueymay

Library

Favorite

Library

Application Documents

Project

Sales

hueymay

Trash Bin

⌵

✂

Add File

Folders

Application Docum...

Project

Sales

hueymay

File Name

Profile

Modified On

Size

October 2021 claim.pdf

Monthly Claims

29/10/2021 11:38

1.29 MB

INFO248

Phuna Yuh Ming

V1

First 1 Last

Access User and Admin Modules From One Single Web Portal

Instead of having to install a separate admin module, admin teams may rejoice as our version 7 allows for access control from the same Docuflo web portal as ordinary users!



InfoConnect

InfoConnect

Tenant : IFCBNC

Dashboard

My Drive

Workflow

Reporting

Maintenance

User

Document

Workflow

Miscellaneous

Scan Activity

System Maintenance

Housekeeping

Search Document

Q

Q

Hello, HUEYMAY

User Maintenance

Back Save

Create User

Username

Username

Full Name

Full Name

Email Address

Email

Reporting To

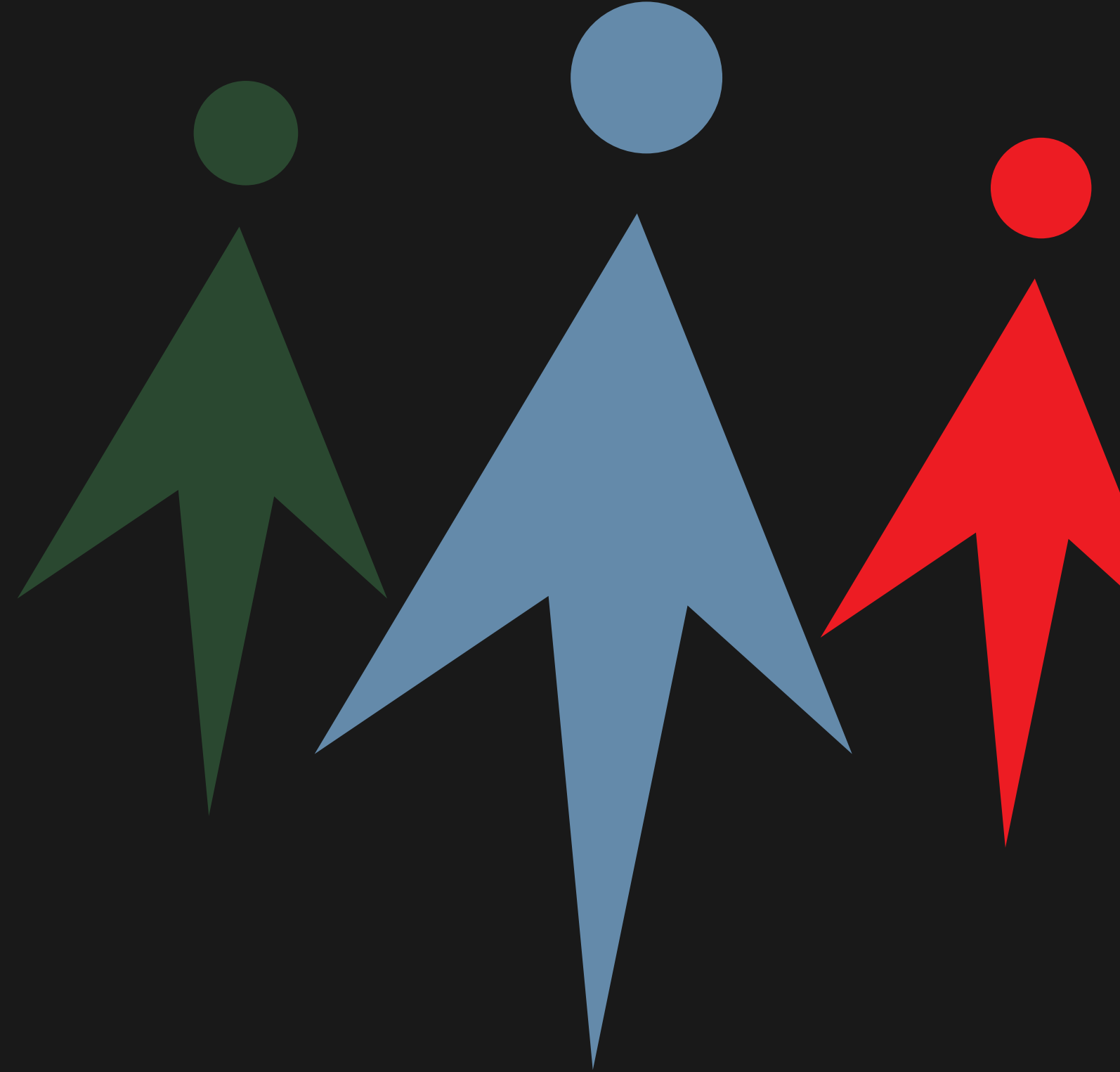
--Reporting To--

Administrator ?

Admin Features

Consolidated View Of All Your Frequently Used Features

All essential functions such as uploads, link sharing, searches, and emailing are now conveniently accessible via a single screen, thus helping you save time and effort.



InfoConnect

Search Document

Q

Hello, hueymay

Library

★ Favorite

▼

Library

Application Documents

Project

Sales

hueymay

Trash Bin

Add File

Folders

Application Docum...

Project

Sales

File Name ▼

Profile ▼

Modified On ▼

🔒

📄

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★

👤

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V1

Monthly Claims

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First 1 Last

Download

Share

Attachment

Info

Unfavorite

Comment

Version History

Workflow

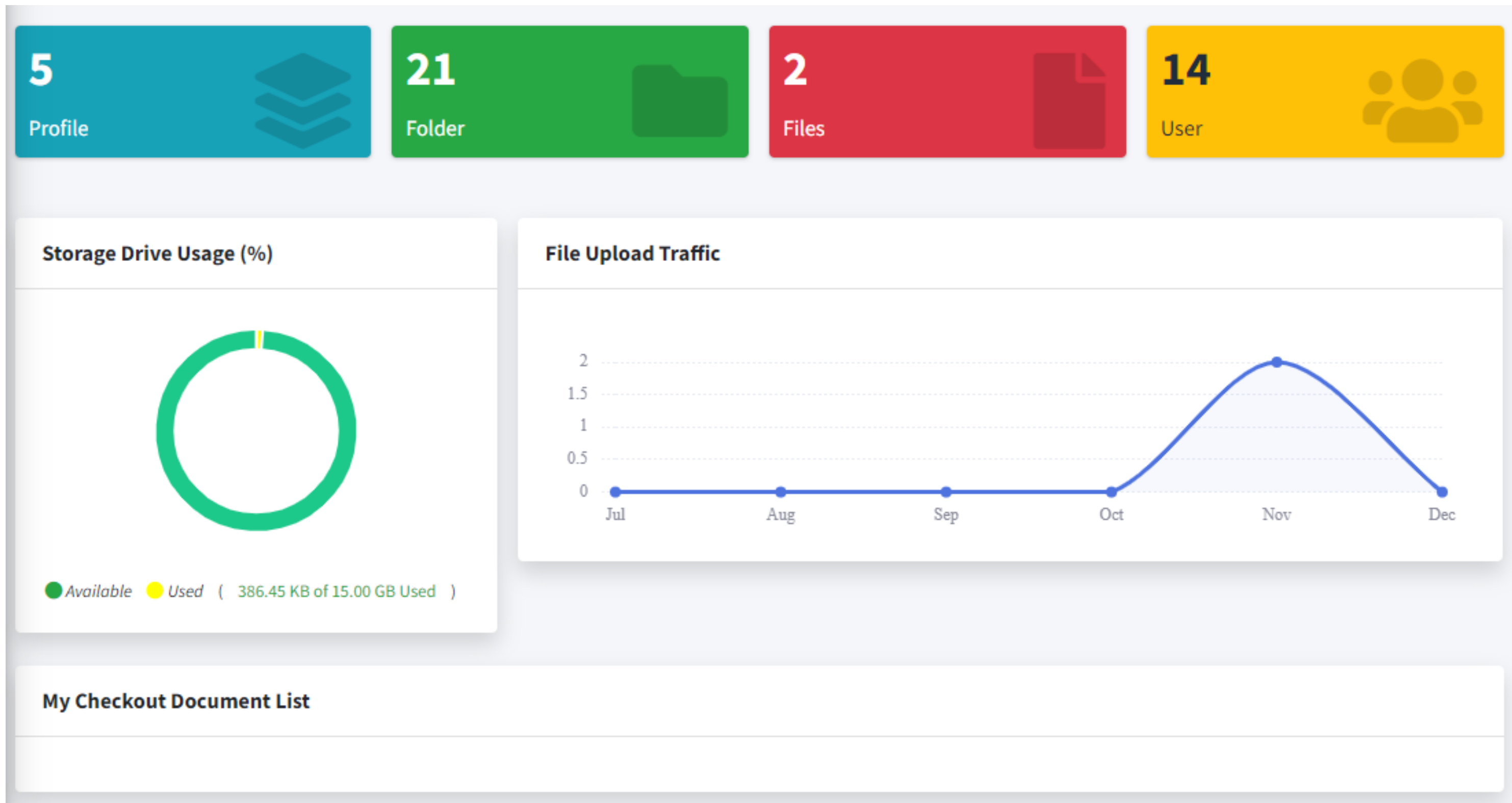
InfoConnect

Dashboard View

Visually-appealing and easy to understand dashboards to help you track the metrics that you care for your team!



InfoConnect



What's more?!

- 01** Housekeeping for archived files to allow purge / restore of documents
- 02** A modern notification center to help you track pending tasks and status of your workflows

- 03** Favourites section in My Drive for easy access to frequently used documents
- 04** Reports available for preview before download
- 05** Document sharing via link
- 06** Drag and drop upload
- 07** Access scan batch and scan log from the web portal
- 08** Dedicated housekeeping section for purge and restore of documents

InfoConnect



The time for your upgrade is **now.**

Join the rest of our clients who has taken the leap for a
better and more thrilling experience with Docuflo.

InfoConnect